

AGM 13<sup>th</sup> Sept 2022 at Secretary's home, Roslyn Road

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**Committee:**

Co-chairs: Robert How and Charlotte Brennan

Liz Lawson – no title

Mike Daventry - treasurer

Secretary – Lila Wisbeach

**Other attendees:**

Lily Lavonte – here on behalf of Haringey council

Ben Marsh – neighbour/friends

Warren Wisbeach – neighbour/friend

Wendy – neighbour/friend

Vanessa – neighbour/friend

**Agenda:**

- Chairs report
- Treasure's Annual report
- Vote on officership
- Future of FoBP Committee – roles explained
- Agree handover actions needed
- Next committee meeting (date and agenda)

**Chairs report:**

*Robert to send summary of report*

*Liz will upload to Friends website and add a link from this document*

**Treasure's Annual report**

*At the time of the meeting, the Friends' accounts balance was £116.52. We are awaiting payment of £689 from Haringey Council in relation to the summer party and gardening costs. We also have one outstanding payment to Michael Daventry of £155 for this year's public liability insurance.*

*As outgoing treasurer, I would also strongly recommend that the Friends consider obtaining charitable status from HMRC. This would allow the Friends to make purchases exclusive of VAT, which will be a considerable saving. Our turnover is very small and therefore ineligible for Charity Commission recognition, although HMRC status is quite attainable.*

**Discussion following Treasurer's Report:**

- Biggest issue has been dealing with Metro bank, as we can't use online banking (only to check balance) otherwise we need to go into the bank. You need a minimum of 2 committee members to go to the bank to make transfers as needed. However we are being issued a cheque book.
- We thought about setting up a bank account with another bank that allows online banking. This is something we can look into if it is not too much hassle – Lily can send details of other successful options.

### **Vote on officership**

- The constitution states we need to have 4 committee members and it needs to fill: 1 chair, 1 treasurer and 1 secretary. We need to have 4 committee meetings, one of which is the AGM. This groups needs to exist to have the bank account, apply for funding, etc.
- Mike is stepping down as treasurer – we thank Mike for his hard work

### **New committee:**

- Chair: Robert
- Deputy chair: Ben
- Treasurer: Liz
- Secretary: Lila
- Supportive committee: Charlotte

### **Future of FoBP Committee**

- **As a new committee has been voted in, we will continue and arrange a meeting to consider actions and plans moving forward**

### **Access to social media**

- We will put logins in a central space on google docs. Make all committee members admin on our social media accounts.

### **AOB**

#### **Outstanding payments**

Lily will sort out outstanding Field in Trust funding to repay those who paid for items for the park

#### **Topics for next committee meeting:**

- Engaging the community/representation
- How many times a year we meet and how many committee members must attend
- Community outreach (e.g., schools)
- Gardening, keeping the park and communicating with council re keeping the park
- How we invest our time
- Relationship with FARA (storage facilities)

#### **Draft dates for 22/23 committee meetings**

- Tuesday 11<sup>th</sup> October 2022 (focus will be what are the priorities for the next year)
- 10<sup>th</sup> Jan 2023
- 18<sup>th</sup> April 2023
- 5<sup>th</sup> September 2023 (this will be our AGM)

### **New Actions:**

<b>Context</b>	<b>Action</b>	<b>Who</b>	<b>Date assigned</b>	<b>Due date</b>	<b>Updates</b>
<b><u>Arranging Next Committee meeting</u></b>	get together re actions, logins, admin, etc and share passwords for social media	Lila/Liz	Sep 13th 22	Oct 11th 22	
<b><u>Finances Handover</u></b>	Liz & Mike bank details handover	Liz & Mike	Sep 13th 22		
<b><u>Summer event</u></b>	Sort out outstanding payments from Summer event	Liz & Lily	Sep 13th 22		
<b><u>Finances</u></b>	Look into new bank account  Lily can send details of other successful options.	Liz	Sep 13th 22		
<b><u>New Chair onboarding</u></b>	Robert/Ben to get together re chair stuff	Robert/Ben	Sep 13th 22	Oct 11th 22	
<b><u>Next Committee meeting</u></b>	All to come with priorities for next meeting		Sep 13th 22	Oct 11th 22	
<b><u>Raising Awareness</u></b>	Get Key to Notice board	Lila			

*See also Open Actions List*