



# Constitution

As amended **Tuesday 11 February 2020**

## 1. Name

The name of the group shall be Friends of Brunswick Park N15.

## 2. Aim

To improve the green space generally known as Brunswick Park, formerly known as Brunswick Road Open Space, in the Tottenham Green ward of London N15.

## 3. Objectives

The group will fulfil the aim through the following actions:

- Protect, conserve and enhance Brunswick Park as a place of freedom, recreation and enjoyment for the long-term benefit of all sections of the local community;
- Promote the health and wellbeing of the residents of the area and work together as residents, regardless of age, ethnic origin, ability, gender, sexual orientation, belief or political affiliation, recognising the value of our many differences;
- Involve local people in improving the area;
- Carry out and promote both environmental improvement and practical conservation;
- Work with Haringey Council, local businesses and other statutory and non-statutory agencies to fulfil its objectives;
- Promote sport, community recreation and play facilities;
- Raise funds and receive contributions where appropriate to finance the work;
- Publicise and promote work;
- Open and maintain a bank account;
- Make rules and standing orders for categories of members and their rights;
- Take out insurance where necessary;

- Organise meetings and training courses and encourage multicultural events;
- Work with similar groups and exchange information and advice with them;
- Take any lawful action that would help it to fulfil its aims.

#### **4. Membership**

- a) Membership of Friends of Brunswick Park shall be open to anyone who is interested in helping the group to achieve its aim and willing to abide by the rules of the group;
- b) Every member shall have one vote at general meetings;
- c) The Management Committee shall have the power to refuse membership to an applicant, where it is considered such membership would be detrimental to the aims, purposes or activities of the group;
- d) Registration and termination of membership:
  - The Management Committee may, by resolution passed at a meeting thereof, terminate or suspend the membership of any member, if in its opinion his/her conduct is prejudicial to the interests and objects of the association, PROVIDED THAT the individual member or representative of the member organisation (as the case may be) shall have the right to be heard by the General Committee before the final decision is made. There shall be a right of appeal to an independent arbitrator appointed by mutual agreement.

#### **5. Management**

- a) Friends of Brunswick Park shall be administered by a Management Committee of no fewer than three people and not more than fifteen members elected at the group's Annual General Meeting. Committee Members must be at least 18 years old.
- b) The officers of the Management Committee shall be:
  - The Chair (or two Co-Chairs)
  - The Treasurer
  - The Secretary
  - And such other officers of the group shall deem necessary at the meeting.

- c) The Management Committee shall meet at least twice a year.
- d) At least three Management Committee Members must be present for the Management Committee meeting to take place.
- e) Voting at Management Committee meetings shall be by show of hands on a majority basis. If there is a tied vote then the Chair shall have a second vote.
- f) Any sub-groups and work parties that are deemed necessary shall be accountable to the Committee.

## **6. Finance**

- a) Any money obtained by the group shall be used only for the group;
- b) Any bank accounts opened for the group shall be in the name of the group;
- c) Any cheque issued shall be signed by at least two of any three nominated signatures;
- d) The Management Committee will ensure that the group stays within the budget.

## **7. Committee Meetings**

- a) The committee shall hold at least four meetings open to the public each year;
- b) The quorum for a meeting shall be three;
- c) The committee shall be accountable for the members at all times;
- d) All meetings must be minuted and available to any interested party;
- e) All committee members shall be given at least seven days' notice of a meeting unless it is deemed an emergency meeting.

## **8. Annual General Meeting**

- a) The Friends of Brunswick Park shall hold an Annual General Meeting (AGM) at not more than 15 month intervals, but preferably once every 12 months;
- b) Where possible members shall be notified personally, otherwise notice will be deemed served by advertising the meetings in at least five public places (including the Friends' social media pages and web site) giving at least fourteen days' notice of the AGM;

- c) The business of the AGM shall include:
- Receiving a report from the Chair of the group's activities over the year;
  - Receiving a report and presentation of the last financial year's accounts from the Treasurer on the finances of the group;
  - Electing a new Management Committee and considering any other matter as may be appropriate at such a meeting.
- d) The quorum for Annual General Meeting shall be at least eight persons of which no more than four shall be committee members.

## **9. Alteration of the Constitution**

- a) Proposals for amendments to this constitution or dissolution (see Clause 10) must be delivered to the secretary in writing. The secretary, in conjunction with all other officers, shall then decide on the date of a forum meeting to discuss such proposals, giving at least four weeks clear notice;
- b) Any changes to this constitution must be agreed by a least two-thirds of those members present and voting at any general meeting.

## **10. Dissolution**

The group may be wound up at any time if agreed by two-thirds of those members present and voting at any general meeting. Any assets shall be returned to their providers, if they require it, or shall be passed to another group with similar aims.

## **11. Adoption and Alterations**

This constitution was adopted by the members present at the AGM held on Tuesday 12 December 2017.

It was altered at the AGM on Tuesday 11 February 2020 to remove the reference to a Deputy Chair and insert a reference to Co-Chairs in Article 5 (b).